



CHARITY COMMISSION
FOR ENGLAND AND WALES

Ref	2018 Annual Return questions Part A	Question status	Who needs to complete the question	Will the information be shown to the public on the register?
3	Income and spending	No change from previous annual returns	All charities	Yes
4	For the period of this return, were there any serious incidents that the charity failed to report to the commission?	Minor amendment to question wording	All charities with income over £25,000	No
5	Does your charity raise funds from the public?	No change from previous annual returns	All Charitable Incorporated Organisations (CIOs) All other charities with income over £10,000	Yes
6	Does your charity work with a professional fundraiser?	New question	As above and only asked if the answer is YES to Ref 5	Yes
7	Does your charity have written agreements with all of its professional fundraisers?	New question	As above and only asked if the answer is YES to Ref 6	Yes
8	Does your charity work with a commercial participator?	No change from previous annual returns	As above and only asked if the answer is YES to Ref 5	Yes
9	Does your charity have written agreements with all of its commercial participators?	Minor amendment to question wording	As above and only asked if the answer is YES to Ref 8	Yes
10	Is grant making the main way your charity carries out its purposes?	No change from previous annual returns	All Charitable Incorporated Organisations (CIOs) All other charities with income over £10,000	Yes

11	During the financial period for this return, did your charity receive income from contracts (other than grant agreements) from central government or a local authority?	Minor amendment to question wording	All Charitable Incorporated Organisations (CIOs) All other charities with income over £10,000	Yes
12	How many contracts (other than grant agreements) did your charity have from central government or a local authority?	New question	As above and only asked if the answer is YES to Ref 11	Yes
13	What was the total value of the contracts held from central government or a local authority?	Minor amendment to question wording	As above and only asked if the answer is YES to Ref 11	Yes
14	During the financial period for this return, did your charity receive any grant funding from central government or a local authority?	New question	All Charitable Incorporated Organisations (CIOs) All other charities with income over £10,000	Yes
15	How many grants did your charity have from central government or a local authority?	New question	As above and only asked if the answer is YES to Ref 14	Yes
16	What was the total value of the grants held from central government or a local authority?	New question	As above and only asked if the answer is YES to Ref 14	Yes
17	During the financial period for this annual return, did the charity receive income from outside of the UK?	New question	All Charitable Incorporated Organisations (CIOs) All other charities with income over £10,000	No
18	Select countries the charity received income from, or select 'Unknown/don't know if applicable'.	New question	As above and only asked if the answer is YES to Ref 17	No

19	<p>What is the value of income by country? For each country specify the source and amount of income from the options:</p> <p>a) Overseas Governments or quasi government bodies; (including EU)</p> <p>b) Overseas Charities, NGO's or NPO's</p> <p>c) Individual donors resident overseas</p> <p>d) Overseas institutional donors/institutions (for example private company donations)</p> <p>e) Unknown/don't know</p>	New question	<p>As above and only asked if the answer is YES to Ref 17</p> <p>For Individual donors and private institutions (c and d categories) we will apply a threshold of payments of over £25,000 or 80% of charity income.</p> <p>For these two categories, providing the data in the 2018 annual return will be optional, but the categories will become mandatory for the 2019 annual return.</p>	No
20	During the financial period for this annual return, did your charity operate outside England and Wales?	No change from previous annual returns	<p>All Charitable Incorporated Organisations (CIOs)</p> <p>All other charities with income over £10,000</p>	Yes
21	Select Countries the charity operated in during the financial period covered by this annual return	No change from previous annual returns	As above and only asked if the answer is YES to Ref 20	Yes
22	Record the total expenditure by Country	No change from previous annual returns	As above and only asked if the answer is YES to Ref 20	Yes

23	When spending money outside England and Wales, did your charity transfer money other than using the regulated banking system?	New question	All Charitable Incorporated Organisations (CIOs) All other charities with income over £10K This question will be optional for the 2018 annual return, but compulsory for the 2019 annual return.	No
24	What methods to transfer money did the charity use and what was the value? A) Cash courier b) Other charities or NGO's/NPO'S c) Money Service Business (MSB) d) Informal Money Transfer Systems e) Online payment methods (e.g. Paypal) f) Other	New question	As above and only asked if the answer is YES to Ref 23 This question will be optional for the 2018 annual return, but compulsory for the 2019 annual return.	No
25	Does the charity have monitoring controls in place to monitor overseas expenditure?	New question	As above and only asked if the answer is YES to Ref 23 This question will be optional for the 2018 annual return, but compulsory for the 2019 annual return.	No
26	Are the trustees satisfied that the charity's risk management policy and procedures adequately address the risks to the charity arising from its activities and/or where it operates?	New question	As above and triggered when answered YES to Ref 23 This question will be optional for the 2018 annual return, but compulsory for the 2019 annual return.	No

27	Does the charity have any trading subsidiaries?	No change from previous annual returns	All Charitable Incorporated Organisations (CIOs) All other charities with income over £10,000	Yes
28	How many trustees are also Directors of the trading subsidiaries?	New question	As above and only asked if the answer is YES to Ref 27	Yes
29	During the financial period for this annual return, did any of the trustees received remuneration or benefits other than expenses incurred?	Minor amendment to question wording	All Charitable Incorporated Organisations (CIOs) All other charities with income over £10,000	Yes
30	For what services were any of the trustees paid? a) paid for being a trustee b) paid for providing professional advice or services to the charity c) any other benefit from the charity	Minor amendment to question wording	All Charitable Incorporated Organisations (CIOs) All other charities with income over £10,000	Yes
31	During the period covered by this annual return, did any of the trustees resign and take up employment with the charity?	New question	All Charitable Incorporated Organisations (CIOs) All other charities with income over £10,000	Yes
32	During the financial period for this annual return, did any of your charity's staff receive total employment benefits of £60,000 or more?	New question	All Charitable Incorporated Organisations (CIOs) All other charities with income over £10,000	Yes

33	Enter the number of staff for each of the following salary bands: £60,000 - £150,000 (increments of £10,000) £150,001 - ££500,000 (increments of £50,000) Over £500,000	New question	As above and only asked if the answer is YES to Ref 32	Yes
34	What was the value of the total employee benefits provided by the charity to its highest paid employee?	New question	As above and only asked if the answer is YES to Ref 32	No
35	How many UK volunteers, excluding trustees, did your charity have during the financial period?	No change	All Charitable Incorporated Organisations (CIOs) All other charities with income over £10,000	Yes
36	During the financial period for this annual return, did your charity review its financial controls?	No change	All Charitable Incorporated Organisations (CIOs) All other charities with income over £10,000	Yes
37	Do any trustees, staff or volunteers work directly and unsupervised with children or adults at risk?	New question	All Charitable Incorporated Organisations (CIOs) All other charities with income over £10,000 Question will be triggered for charities with particular classifications and regulated by certain organisations	No
38	Have DBS checks been carried out on all the individuals who are eligible to have them?	New question	As above and only asked if the answer is YES to Ref 37	No

Part B				
39	No changes to part B questions that have been asked in previous years	No change from previous annual returns	All charities with income over £500,000	N/A
Part C				
40	Send trustees' annual report and accounts	Amendment to upload functionality. You will be able to attach 3 files or 1 consolidated file - trustees' annual report/accounts/auditor's report	All Charitable Incorporated Organisations (CIOs) All other charities with income over £25,000	Yes
Declaration				
41	Complete a declaration. It will collect your name, position, contact details and the date.	Minor amendment to the declaration (it will ask for your role)	All charities and CIOs	N/A